

Nirmal Degree College of Commerce, Kandivali (W), Mumbai

Manual for Academic Audit of Mentee Colleges

Part-A: COLLEGE PROFILE

College at a glance

A1. Data of the Institution

1. Name of the College: Nirmal Degree College of Commerce Kandivali (W)
2. Year of establishment of the college : 2007
3. Name & Address of the College/Trust : 4th Floor, BMS School Building, M. G. Road, Kandivali (W)
4. City/Town : Mumbai
5. State/UT : Maharashtra
6. Pin Code : 400067
7. Name of the Head of the institution: Dr. Yashwant S. Kadam
8. Designation : Incharge Principal
9. Phone no. /Alternate phone no. : 022-28079376
10. Mobile no. : 9594934566
11. Registered Email : yashwantkadam23@gmail.com
12. Alternate Email : nirmaleducationsociety@yahoo.com
13. Name of Academic Audit Coordinator: Prof. Saroj Lohar
14. Mobile no. : 8108975370
15. Registered Email : sarojlohar@rediffmail.com
16. Does the institution function from its own campus? : No
17. Campus area and Built-up area : BMC Building (5000 sq.meter area)

A2. Institutional status

1. Nature of Affiliation : Temporary
2. Date of Affiliation : 18th September, 2007
3. Type of Institution: Co-education/Men/Women : Co-education
4. Location : Rural/Semi-urban/Urban : Urban
5. Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self-financing (please specify)
Unaided
6. Name of the IQAC Co-coordinator/Director : Prof. Saroj Lohar
7. Phone no. /Alternate phone no. : 8828825575
8. Mobile : 8108975370
9. IQAC e-mail address : sarojlohar@rediffmail.com
10. Alternate Email address: nirmaleducationsociety@yahoo.com
11. College Website : nirmaldegreecollege.ac.in

Vision of the College :

- **Core Purpose** – Build name in the world of education by enhancing lives of people to create a transformed world.
- **Core Values** – Honesty, integrity, sincerity.
- Imbibe and encourage students to follow ethical values so as to enable them to justify rightful actions from wrong ones.
- Groom students as responsible citizens of tomorrow contributing towards commerce, trade and industry.
- Inculcate in them the values of humanity and social responsibility.
- Become a prime institute in producing Intellectual quality business professionals for nation building.
- Educate, train & transform the students to be efficient, compassionate & socially responsible individuals.

12. Mission of the College

- Pursue academic goals par excellence.
- Channelize students' capabilities towards attainment of excellence in extra-curricular as well as co-curricular activities.
- Inculcate in students true feeling of responsibility and commitment towards society and nation.
- Train them through effective guidance, motivation and opportunities to enable them to face challenges put forth by outside world.
- Build their overall personalities into the ones who are able to contribute towards betterment of society at large.
- Foster the students with intellectual quality education.
- Boost creativity, excellence & discipline
- Explore career opportunities for the students.
- Enhance industry – institute interaction & research activities.
- Strengthen good moral values among national integration of institutes.
- Create social & environmental awareness to improve the quality of society & environment.

Part-B: COLLEGE'S ACADEMIC HEALTH CARD
Programmes Offered, Admission, Institutional Growth

B1. Programmes Offered

No.	Programmes / Courses	Duration in Semester / Months
	Programmes (Add More Row, if required)	
1	B.Com, BAF, BMS, B.sc (IT), M.Com (Management), M.Com (Accountancy)	3 Years (6 Semester) 2 Years (4 Semester)
	Diploma (Add More Row, if required)	
1	NIL	NIL
2	NIL	NIL
	Certificate Courses (Add More Row, if required)	
1	Tally	3 Months
2	Communication Skill – English Speaking	3 Months
3	Online Certificate Programme in IT (In an association with IIT Mumbai)	(45 Hrs. in 3 Months)

B2. Admission Related Information

(a) Admission Seats Position (As on 30th Sept 2022)

No.	Programmes / Courses (Add More rows, if required)	TOTAL DIVISIONS					TOTAL SEATS				
		2018-19	2019-20	2020-21	2021-22	2022-23	2018-19	2019-20	2020-21	2021-22	2022-23
1	F.Y.B.Com	4	4	4	4	4	480	480	480	480	480
2	S.Y.B.Com	4	4	4	4	4	480	480	480	480	480
3	T.Y.B.Com	3	4	4	4	4	360	480	480	480	480
4	FYBMS	-	-	-	1	1	---	---	---	60	60
5	FYBAF	-	-	-	1	1	---	---	---	60	60
6	SYBMS	-	-	-	-	1	---	---	---	---	60
7	SYBAF	-	-	-	-	1	---	---	---	---	60
8	FYBSC(IT)	-	-	-	-	1	---	---	---	---	60
9	M.COM-I	-	-	-	1	1	---	---	---	25	35
10	M.Com-II				-	1	---	---	---	---	23

(b) Admission Demand Ratio (As on 30th Sept 2022)

No.	Programmes / Courses (Add More rows, if required)	Application Received					Demand Ratio				
		2018-19	2019-20	2020-21	2021-22	2022-23	2018-19	2019-20	2020-21	2021-22	2022-23
1	F.Y.B.Com	600	613	277	400	552	1.25	1.27	0.83	0.83	1.15
2	S.Y.B.Com	290	372	335	180	269	0.61	0.78	0.69	0.38	0.56
3	T.Y.B.Com	235	276	320	362	182	0.65	0.58	0.67	0.76	0.38
4	FYBAF	--	---	--	80	40	--	---	--	1.33	0.67
5	SYBAF	--	---	---	--	58	--	---	---	--	0.96
7	FYBMS	--	---	---	68	78	--	---	---	1.13	1.3
8	SYBMS	--	--	---	---	53	--	--	---	---	0.88
10	M.Com I	---	--	---	30	35	---	--	---	0.50	0.58
11	M.Com II	--	--	---	--	23	--	--	---	--	0.38

(c) Actual Admissions (As on 30th Sept 2022)

N o.	Programmes / Courses (Add More rows, if required)	Seats Filled-in as on 30 th Sept of the Year					Vacant Seats as on 30 th Sept of the Year				
		2018- 19	2019 -20	2020 -21	2021- 22	2022- 23	2018 -19	2019 -20	2020 -21	2021 -22	2022 -23
	Years										
1	F.Y.B.A.F	--	--	--	60	29	-	-	-	0	31
2	F.Y.B.M.S	--	--	--	55	60	-	-	-	5	0
3	F.Y.B.Com	491	431	141	287	401	00	49	339	193	79
4	S.Y.B.Com	291	372	336	180	269	187	103	144	300	211
5	S.Y.B.A.F	--	--	--	--	58	--	--	--	--	02
6	S.Y.B.M.S	--	--	--	--	53	--	--	--	--	07
7	T.Y.B.Com	235	276	372	362	182	125	204	108	118	298
8	M.Com-I	--	--	--	25	35	--	--	--	35	25
9	M.Com-II	--	--	--	--	23	--	--	--	--	37

(d) Admission Bifurcation (As on 30th Sept 2022)

	UG				PG			
	Male		Female		Male		Female	
	Aided	Unaided	Aided	Unaided	Aided	Unaided	Aided	Unaided
Gen.					-			
SC		38						
ST								
NT								
OBC/S								
BC								
Total								
Grand Total	684		423		32		27	
Great Grand Total	1166							

(e) Admission Bifurcation (As on 30th Sept 2022)

	UG				PG			
	Male		Female		Male		Female	
	Aided	Unaided	Aided	Unaided	Aided	Unaided	Aided	Unaided
From the State	--	681	---	421	--	32		27
From other State	--	3	---	2	--	--	--	--
Foreign Students	--	--	---		--	--	--	--
Total		684	--	423	--	32	--	27
Grand Total								
Great Grand Total	1166							

B3. Academic Growth (As on 30th Sept 2022)

Level of the programme	Total Number of Programmes offered / existing during that year (Mentioned Aided + Unaided Separately. E.g. 2+2)				
	2018-19	2019-20	2020-21	2021-22	2022-23
PhD	--	--	---	--	--
PG	--	--	--	1	1
UG	1	1	1	3	3
PG Diploma	--	--	--	--	--
Advanced Diploma	--	--	----	--	--
Diploma	--	--	--	--	--
Skill oriented Certificate Courses	1	1	1	1	2
Value Added Certificate Courses	1	1	1	1	2
Collaboration with Private Institute	--	---	---	--	--
Study Center of other programs	--	---	---	---	--
Total	3	3	3	5	8

Part-C: COLLEGE'S INFRASTRUCTURAL HEALTH CARD
Campus, Building utilization, Library, IT Infrastructure, Other Academic Infrastructure
and its maintenance

C1: Campus and Building

No.	Description	
1	Plot Size in Acre	BMC Rental Premise
2	No. of Buildings	One (1)
3	Built-up in Sq. Mtr	5000 Sq. Mtrs.
4	Built-up in Sq. Feet	15000 Sq. Ft. Approx.
5	Total No. of Floors in the building	Four Floors – 2 – Floors Rented
6	Principal's cabin Area in Sq. feet	370 sq.ft
7	Vice Principal's cabin Area in Sq. feet	370
8	Office Area in Sq. feet	480 Sq. Ft.
9	IQAC Room Area in Sq. feet	250 Sq. Ft.
10	Exam Room Area in Sq. feet	480 Sq. Ft.
11	Meeting Room / Conference Room Area in Sq. feet	480 Sq. Ft.
12	Staff Room Area in Sq. feet	480 Sq. Ft.
13	Gymkhana Area in Sq. feet	480 Sq. Ft.
14	Library Area in Sq. feet	480 Sq. Ft.
15	Boys Common Room Area in Sq. feet	250 Sq. Ft.
16	Girls Common Room Area in Sq. feet	250 Sq. Ft.
17	Canteen Area in Sq. feet	-
18	Hall Area in Sq. feet	1000 Sq. Ft.
19	Auditorium Area in Sq. feet	
20	Average Area of all Classrooms	480 Sq. Ft.
21	Total No. of Classrooms	10
22	No. of Classroom with ICT Facility	06
23	Total No. of Computer Labs	
24	Average Area of Computer Labs	500 Approx. Sq. Ft.
25	Other 1	-
26	Other 2	-
27	Other 3	-

C2: AMCs

No.	Functional AMC's for Facilities (Give the list of Functional AMC's) (Add more rows, if required)	
1	SAM Enterprises Maintenance	
2	Computer & it's Systems.	
3	Techno Star Solution C (2017)	Material + Labour + Service Charges. 58500 /-
4		
5		

C3: Library facilities

[illegible]

the year)

C4: IT Facilities

	2018-19		2019-20		2020-21		2021-22		2022-23	
	No	Amt.	No	Amt.	No	Amt.	No	Amt.	No	Amt.
Desktop	8		10		10		25		40	
Laptop	-		-		2	Rent Basis Per 1534	02			
Printers	1		1		1	-	5		5	
Total Computers in the College (At the end of the year)	8		10		12		27		40	
Total projectors in College	2		2		2		5		5	
Wi-Fi Connection			5 NET		5 NET					
Available Bandwidth	5 NET 1		5 NET 1		5 NET 1	50 MBPS 7200	50 MBPS	50 MBPS 7200		
Exam Software RTA For Online Exam (Due to pandemic Covid - 19)					RTA RTA	9000 35000				

Part-D: TEACHING FACULTY
Teaching Faculty, Faculty Enhancement, Research and Publication

D1: List of Full time Teaching Faculty 2023-24

No.	Name (Add rows, if required)	Designation	Qualification	No. of Years in present College	Total teaching experience
1	Dr. Y. S. Kadam	I/C Principal	Ph.D., M.Phil (Business Administration) M.Com Accountancy), B.Ed., B.Com	18	42
2	Dr. Kiran Gajjar	Assistant Professor / Vice Principal	Ph.D (Commerce) MBA/PGDM (Management), M.Phil (Commerce), M.Com Management), B.Com	17	18
3	Dr. Adv. C. J. Abhyankar	C.E.O. Secretary	NET, LL.M (Law), MA (Social Sci.), B.A, LLB	11	11
4	Dr. Bhawana Paliwal	Assistant Professor / College Co- ordinator	Ph.D (Rural Marketing) M.Com (Business Administration), B.Com	15	16
5	Dr. Jaina Shah	Asst. Professor	M.com , Ph.D (Commerce)	01	07
6	Mr. Paras Shah	Asst. Professor	M.Com (Accountancy), B.Com, B.Ed., PGDFM	18	18
7	Mr. Ranjan Dwivedi	Asst. Professor	M.Phil (Economics), M.Com (Management), M.A (Economics), B.Ed., B.Com	11	14
8	Mrs. Saroj Lohar	Asst. Professor	M.Phil (Commerce), B.Ed, M.Com (Accounting), M.Com	14	14

			(Management), B.Com.		
9	Dr. Adheer P. Singh	Asst.Professor	Ph.D M.Phil (History), M.A. (Economics), M.A. Management History & Culture), B.Ed., B.A	14	16
10	Mr. Hiren Mandani	Asst.Professor	P.G Diploma (Financial Management) M.Com (Accountancy) B.Ed., B.Com.	14	14
11	Ms. Neha Sharma	Asst.Professor	M.A. (Economics) UGC. NET	01	02
12	Mr. Suraj Vishwakarma	Asst.Professor	M.com, Be.d	01	03
13	Ms. Sajida Shaikh	Assistant Professor	NET, M.Com, B.Com	08	08
14	Ms. Kalpita Dhuri	Asst. Professor	M.com, B.ed	01	01
15	Mr. Sachin Trimbke	Assistant Professor	NET (2016, 2014), M.BA/PGDM (Finance), M.Com (Business Administration) B.Com.	08	08
16	Mrs. Suman Gupta	Asst. Professor	M.sc(CS)	02	15
17	Ms. Shivani Mourya	Asst. Professor	M.sc(IT)	01	02
18	Ms.Omkar Sawant	Asst. Professor	M.com, M.A. (Eco),B.ed	01	07
19	Ms. Naznin Jamadar	Asst. Professor	M.com.Bed		
20	Mr. Karan Gargote	Asst. Professor	M.sc (Maths)	01	03
21	Mrs. Shweta Mohindroo	Asst. Professor	M.com, MBE, B.ed	10	10
22	Mrs. Vijaya More	Librarian	M.Lib.	01	01

D2: Sanctioned and Vacant Full time Teaching Faculty

No.	Description	2018-19	2019-20	2020-21	2021-22	2022-23
1	Sanctioned Full time Post (Aided and Unaided)	17	17	17	17	21
2	Filled-in Full time Post (Aided and Unaided)	17	17	17	17	21
3	Vacant Full time Post (Aided and Unaided)	0	0	0	0	0

D3. Faculty Position**A. Programme wise Teaching Faculty** (As on 30th Sept 2022)

Faculty Strength	List of Programmes offered (Pl. add other Programmes in columns)							
	BCOM	M.com						
Number of full time faculty	17	04						
Confirmed	17	04						
On probation	NIL	NIL						
Temporary	NIL	NIL						
Vacant posts (Full Time)	NIL	NIL						
TOTAL	17	04						

B. Qualification wise Teaching Faculty (As on 30th Sept 2022)

a)	Percentage of Full Time Teaching Faculty with PhD to total Full Time Teaching Faculty	33.33
b)	Percentage of Qualified Full Time Teaching Faculty to total Full Time Teaching Faculty (with or without University approval)	33.33

C. Retention of Teaching Faculty (As on 30th Sept 2022)

a)	Average age of Full Time teaching faculty	40 yrs.
b)	Average No. of years spent by Full Time Teaching Faculty in same institution	10 yrs.
c)	In all average teaching experience of all full time teachers	10 yrs.

D4: No. of Seminars, Conferences/workshops attended in last 5 years							
No.	Programmes	2018-19	2019-20	2020-21	2021-22	2022-23	Total
1	FIP						
2	Orientation						
3	Refresher						
4	Short term courses						
5	Seminars	10	19	10	12	10	
6	Conferences						
7	Workshops						
8	Others						

D5: No. of Seminars, Conferences/workshops Organized in last 4 years						
		2018-19	2019-20	2020-21	2021-22	2022-23
No.	Description		I/N/S/D	I/N/S/D	I/N/S/D	
1.	Seminars					
2.	Conferences	1	1	1	1	
3.	Workshops					
4.	Other Events (Purely Academic)					

I- International, N-National, S-State, D-District (Write in the same sequence. E.g. 0/3/3/1)

D6: Number of major and minor research projects taken (sanctioned and completed with names of funding agencies) in the last 4 years

No.	Description		2018-19	2019-20	2020-21	2021-22	2022-23
1	Number of Major Projects and value (Govt. and Management Sponsored)	Sanctioned (Ongoing)	NIL	NIL	NIL	NIL	NIL
		Completed	NIL	NIL	NIL	NIL	NIL
		Funding Agency	NIL	NIL	NIL	NIL	NIL
2	Number of Minor Projects and value (Govt. and Management Sponsored)	Sanctioned (Ongoing)	NIL	NIL	NIL	NIL	NIL
		Completed	NIL	NIL	NIL	NIL	NIL
		Funding Agency	NIL	NIL	NIL	NIL	NIL
		Completed	NIL	NIL	NIL	NIL	NIL
		Funding Agency	NIL	NIL	NIL	NIL	NIL

D7: No. of Publications in last 4 Years						
No.	Description	2018-19	2019-20	2020-21	2021-22	2022-23
1.	Books	NIL	4	41	34	4
2.	Journal Articles	NIL	NIL	NIL	NIL	NIL
3.	Papers in Conference Proceeding	NIL	NIL	NIL	02	02
4.	Articles/cases in Magazine	NIL	NIL	NIL	NIL	NIL
5.	Articles in college Magazine	NIL	NIL	NIL	NIL	21
6.	Articles in Newspapers	NIL	NIL	NIL	NIL	NIL
7.	Any other	NIL	NIL	NIL	NIL	NIL

Part-E:TEACHING LEARNING PROCESS
Teaching-Learning, ICT and other Pedagogy, Evaluation and Academic Results

E1: Academic Calendar and Teaching-Learning Activities			
No.	Description		
1	Whether Academic Calendar prepared during the year? (Yes / No)	Yes	
2	Provide the web link of Academic Calendar for current Year.	Yes	
3	Percentages of Academic Calendar's attainment	Year	Percentages of its attainment
		2018-19	100%
		2019-20	100%
		2020-21	100%
		2021-22	100%
		2022-23	100%
4	Teaching Plan prepared during the year. (Yes / No)	Yes	
5	Syllabus coverage was monitored throughout the year (Yes / No)	Yes	
6	Academic Activities, Teaching Plan, other activities, Exam Schedule etc. were well synchronized in Academic Calendar (Yes / No)	Yes	
7	Remedial Lectures were conducted (Yes / No)	Yes	
8	Average percentage of Attendance of the students	75%	

E2: PO, PSO, CO

No.	Description	Yes / No	Methods used to convey Po, PSO, CO etc.
1	Teachers are aware about PO of the faculty / Department they are associated with	Yes	Meeting with Lecturers
2	Teachers are aware about PSO of the faculty / Department they are associated with	Yes	Department wise meeting with lecturers.
3	Teachers are aware about CO of the Course they are associated with	Yes	Meeting with Lecturers.
4	Teachers are aware about Learning Objectives	Yes	<p>Alignment among three main course components ensures an internally consistent structure. Alignment is when <u>objectives</u> articulate the knowledge and skills you want students to acquire by the end of the course.</p> <p><u>Assessments</u> :- Allow the instruction to check the degree to which the students are meeting the learning objectives.</p> <p><u>Instructional strategies</u> are chosen to foster students learning towards meeting the objectives.</p>
5	Teachers are aware about Bloom's Taxonomy	Yes	<p>There are size levels of cognitive learning according to the revised version of Bloom's Taxonomy each level is concept wally different. The size levels are remembering understanding, applying, analyzing, evaluating and creating, it is helpful in developing learning outcomes.</p>
6	Students are aware about PO of the faculty / Department they are associated with	Yes	They are made aware about the same through orientation lecture in the beginning of session.

7	Students are aware about PSO of the faculty / Department they are associated with	Yes	Students are sent text messages and through Whats App groups formed for the purpose.
8	Students are aware about CO of the Course they are associated with	Yes	Students are sent text messages and through Whats App groups formed for the purpose.
9	Students are aware about Learning Objectives of each course they are studying	Yes	In the beginning of session lectures are conducted to convey objectives of teaching a subject.
10	Students are aware about Bloom's Taxonomy	Yes	Extra Lectures are sometimes conducted to make them aware of its benefits.

E3: ICT in Teaching

No.	Teachers using ICT	No. and % to total
1	Average No. of Teachers using ICT in teaching (Aided)	No.and % to total Aided Staff
2	Average No. of Teachers using ICT in teaching (Unaided)	No. 16 and 100% to total Unaided Staff

E4: Use of Library

1	Average No. of Students visiting Library per day	75-80
2	Average No. of Teachers visiting Library per day	06-07

E5: Results

No.	Programmes / Courses (Add More rows, if required)	Results of 2018-19							
		O	A	B+	B	C	D	E	Fail
1	I	-	-	4	8	46	50		383
2	II	-	-	2	11	52	42		284
3	III	-	2	6	9	34	42		197
4	IV	-	5	4	20	35	93		134
5	V								
6	VI								

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Part-F: INNOVATIVE AND BEST ACADEMIC PRACTICES
Teachers-Students Exchange, MoUs, Innovative Pedagogy etc.

F1: Teachers-Students Exchange and MoUs

No.	Teachers-Students Exchange and MoUs	Yes / No
1	Students' Exchange	Yes
2	Teachers' Exchange	Yes
3	MoUs for Exchange	-
4	Functional MoUs for any other purpose (Specify)	-

F2: Innovative Pedagogy

No.	Innovative Pedagogy used	Yes / No
1	Field Visit	No
2	Industrial Visit	No
3	Hands-on Training	NIL
4	Surveys	Yes
5	Internships	NIL
6	Summer / Winter/ Vacation Jobs	No
7	Case Studies	NIL
8	Other (Specify)	NIL

F3: Innovative or Best Academic Practices

No.	Innovative or Best practices (Add more rows, if required)	Write-up in about 250 words each (Include Objectives, Description and Outcomes of the Practice)
1	Practice No. 1	<p>Awards presented to students and eminent personalities</p> <ul style="list-style-type: none"> Since our institution caters to the educational needs of students of economically and relatively weaker sections, there arises a challenge to convince even the talented students to take efforts to participate in the internal or inter collegiate events be it cultural ones, sports or any others. This is because due to their economic conditions, they need to work to earn and support their families. It becomes a tedious task then to send their entries for such events since there happens to be a lack of time, them being working. Also, the approval from the management has to be taken to fund their entries in the said events. However, the required steps are still initiated to ensure maximum participation from students since it becomes a different feature of the institution of being able to channelize our students' capabilities despite facing some constraints of different nature. Also, this provides them with the required

		<p>motivation for the purpose of enhancement in their skills.</p> <ul style="list-style-type: none"> • Similarly, as discussed above, we have a regular practice of extending recognition to those personalities who have made it by themselves and extending their contribution towards betterment of society. Though it becomes again a task to locate and identify such distinct people for which we need to hold deliberations with higher authorities who in turn frame teams who would from their sources find out about those who can be awarded for their efforts in public domain. For the said purpose, we arrange for functions like Annual Day wherein these people are introduced to the ones attending the function, and felicitated by the chief guest. The underlying uniqueness of the practice is to inculcate in students a sense of belongingness towards the society as responsible students and citizens. Watching these personalities receiving awards for their contributions would encourage students to get inspired and follow suit. This will in its own way indirectly work in the direction of more people coming forward to do good to the society in whatever manner is possible for them. The main constraints in following such a practice is to locate such great persons every year and also finding out their contributions from various fields.
2	Practice No. 2	<p>Being in integration with the Community</p> <ul style="list-style-type: none"> • The motive that underpins the implementation of this practice of providing helping hand to community, is essentially to be able to contribute in all possible ways to extend the social services required during various social events. In order to instill in our students the requisites of being true human beings who get constantly inspired to make their services available to the members of community, our institution came up with the idea of rendering our contribution through our students. • For accomplishment of the purpose, the institution has framed teams and also NSS Cell whose volunteers are inspired to participate in events like conduct of road safety rallies wherein local bodies' representatives are invited over to speak and encourage students on the importance of adhering to safety norms while on road. Also, volunteers are sent during Ganapati festivals to help in management of traffic and look after other arrangements. A blood donation camp is organised every year in the college campus wherein again the volunteers and other

students come forward to donate blood thus recognising the importance of holding such events. Similarly, to focus upon the necessity of saving wildlife and its inhabitants, a wildlife week is organised where students display their creative skills by putting up sketches banners supporting the said cause during exhibitions held for the purpose. Thus, these events ensure that our students get themselves actively engaged in serving the society through such causes of concern.

Part-G: TEACHING LEARNING PROCESS

Evaluation, Academic Results, Students Progression and Alumni Association

G1: Progression to Higher Studies or other Opportunities in the last 5 years.

No.	Description	2018-19	2019-20	2020-21	2021-22	2022-23
1	UG to PG	36	39	41	38	50
2	UG to Diploma	NIL	NIL	NIL	NIL	NIL
3	UG to Internship	NIL	NIL	NIL	NIL	NIL
4	UG to other UG	NIL	NIL	NIL	NIL	NIL
5	Attempt for Competitive Exam	08	09	08	10	NIL
6	Other (Specify)	NIL	NIL	NIL	NIL	NIL

G2: Scholarships/ Free ships in the last 5 years.

No.	Description	2018-19	2019-20	2020-21	2021-22	2022-23
1	Government Scholarship / Free ships	NIL	NIL	NIL	4	NIL
2	Management Scholarship / Free ships	41	38	41	47	30
3	Private Scholarship / Free ships	NIL	NIL	NIL	NIL	NIL

G3: Provision of Progression Facilities in the last 4 years.

No.	Description	2018-19	2019-20	2020-21	2021-22	2022-23
1	Career Counselling	Yes	Yes	Yes	Yes	Yes
2	Guidance for Competitive Exam	Yes	Yes	Yes	Yes	Yes
3	Guidance for Soft Skill Development	Yes	Yes	Yes	Yes	Yes
4	Remedial teaching	Yes	Yes	Yes	Yes	Yes
5	Language lab	NIL	NIL	NIL	NIL	NIL
6	Bridge Course	NIL	NIL	NIL	NIL	NIL
7	Vocational Training	NIL	NIL	NIL	NIL	NIL

G4: Placements (number of students placed after UG / PG) in the last 4 years.

No.	Description	2018-19	2019-20	2020-21	2021-22	2022-23
1	Highest Salary	NIL	NIL	NIL	NIL	NIL
2	Lowest Salary	NIL	NIL	NIL	NIL	NIL
3	Average Salary	NIL	NIL	NIL	NIL	NIL
4	International Placements	NIL	NIL	NIL	NIL	NIL
5	National placements	NIL	NIL	NIL	NIL	NIL
6	Names of companies visited your campus	NIL	NIL	NIL	NIL	NIL

G5: Alumni Association

No.	Description	
1	Alumni Registration No. Date of Registration	No
2	Total No. of Life Members (As on 30 th Sept. 2022)	55
3	Total No. of Annual Members (As on 30 th Sept. 2022)	NIL
4	Frequency of Alumni Meeting (In a year)	One
5	Whether Agenda and Minutes of Alumni Meeting is Maintained. (Yes / No)	Yes
6	Can Alumni Portal be accessed through College Website? (Yes / No)	No
7	Notable Alumnus and their Present Positions / Designation	NIL
8	Alumni involvement in the college development (Very Brief write-up)	Registration process of Alumni is in process. We are also in the process of getting in touch with previous years' students to get them on board to begin with active alumni group.
9	Alumni involvement in the college activities (Very Brief write-up in 200 words)	NIL
10	Any other relevant information related to Alumni	NIL

Part-H: CURRICULAR AND CO-CURRICULAR ACTIVITIES
NCC, NSS, DLLE, Study Circles, Clubs etc.

H1: Major Curricular and Co-curricular activities including soft skills

No.	Activity details (add rows, if required)	No. of Activities per year* (*Details will be verified during the visit)				
		2018-19	2019-20	2020-21	2021-22	2022-23
			NIL	NIL	NIL	NIL
1	NCC					
2	NSS	4	4	4	4	4
3	DLLE	NA	NA	NA	NA	
4	Subject Related Study Circle	2	2	2	2	2
5	Soft Skills	2	2	2	2	2
6	Other	NIL	NIL	NIL	NIL	NIL

H2: Brief write-up on Curricular and Co-curricular activities including soft skills

No.	Activity (add rows, if required)	Write a brief on following activities and their contribution / activities related to Curricular and Co-curricular inputs (in 200 words each)
		NIL
1	NCC	<ul style="list-style-type: none"> The NSS Unit of our institution has been formed with a motive of inculcation in students a sense of being responsible towards the society at large. We undertake many such endeavours including organizing a camp wherein students are stationed at remote places / preferably villages and are made to serve the communities by engaging in social work like educating the locals; helping in building of roads and other such efforts. During Ganpati festival, when the streets are crowded and discipline needs to be observed, on NSS students are deputed to help the concerned officials in all manners possible. Cleaning of various beaches in the city is another remarkable endeavor that our NSS Students team contributes in every year thus contributing to the Swachha Bharat campaign in their our way. The NSS programme officers and Co-ordinator also ensure that campaigns like Road safety etc. are conducted to herein rallies by these students are organized to create and spread
2	NSS	

		<p>awareness about social courses.</p> <ul style="list-style-type: none"> • Students are actively engaged in socially beneficial activities like helping the local authorities during pulse polio vaccination drive. • During this ongoing pandemic prevailing our NSS students engaged in making environment friendly masks and distributed them to the needy. • Papers bags making activity also is carried out by these students to make the general public aware and conscious about usage of environmentally safe products.
3	DILE	NIL
4	Subject Related Study Circle	NIL
5	Soft Skills	<ul style="list-style-type: none"> • The institution has initiated with courses to hone the talents of their students. Those who are interested are provided an opportunity to enroll themselves in courses like Tally and Spoken English. • There are students who are able to showcase their expertise in the subject of Accountancy and display a flair for gaining related knowledge of computer so that they are able to utilize the knowledge so gained to channelize their talents towards building a career in the field. Such students are encouraged to register themselves for the course and are expected to attend regular classes held by our experts wherein theory as well as practical knowledge is imparted and they are trained accordingly. • Similarly another soft skill course that was initiated at the institutional level is of Spoken English. Since a lot of our students hail from vernacular backgrounds, and face difficulty while speaking in the language, the main motive behind initialing the said course is to gradually make their proficient in the said language so as to enable them to present themselves while they face interviews or apply for related job.
6	Other	-

Part-I: FEEDBACK SYSTEM
Academic Feedback, Infrastructural Feedback

I1: Feedback and SSS

No.	Description	Yes / No
1	Feedback of Students on Syllabus is taken	Yes
2	Feedback of Students on Teachers is taken	Yes
3	Analysis is done	Yes
4	ATR on Feedback Analysis is done	Yes
5	Periodic SSS on Infrastructure is done	Yes
6	Analysis of SSS is done	Yes
7	ATR on SSS Analysis is done	Yes

I2: Students' satisfaction Survey (SSS)

No.	Description	Yes / No
1	Periodic SSS is done	Yes
2	Analysis of SSS is done	Yes
3	ATR on SSS Analysis is done	Yes

Part-II: ACADEMIC QUALITY CHECKS
Quality Monitoring, Quality Initiatives

J1: Quality Monitoring, Quality Initiatives

No.	Description	Yes / No
1	Admission related SOP is in place	Yes
2	Induction of students is done at institutional level after admission	NIL
3	Teaching Plans are taken from teachers	Yes
4	Teaching Plans and Syllabus coverage is monitored by HoDs	Yes
5	Teaching Plans and Syllabus coverage is monitored by Vice Principal / Principal	Yes
6	Result analysis is done at Departmental level	Yes

7	Result analysis is done Vice Principal / Principal	Yes
8	Issues related to Admission, Teaching-Learning, Results, Results, Feedback are discussed in Staff Meeting / IQAC Meetings	Yes
9	Special Provision are made for Advanced Learners and Slow Learners	Yes
10	There is Mentor-mentee system and regular review is taken	Yes

Date of Submission of Report:

Note:

1. No Proofs are required with this Report.
2. Peer Team Members of AA will verify it during their visit.
3. Send the completed Report to

*** End of Academic Audit Form ***

7	Result analysis is done Vice Principal / Principal	Yes
8	Issues related to Admission, Teaching-Learning, Results, Results, Feedback are discussed in Staff Meeting / IQAC Meetings	Yes
9	Special Provision are made for Advanced Learners and Slow Learners	Yes
10	There is Mentor-mentee system and regular review is taken	Yes

Date of Submission of Report:

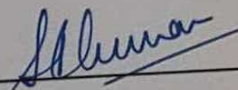
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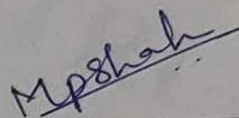
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Academic Audited Committee

1. Dr. Sweta Kumar.
Vice-Principal
Niranjana Majithia Degree college of Commerce
Kandivali West

2. Prof. Mukti Shah
J.M. Patel College of Commerce
Goregaon West Mumbai





* End of Academic Audit Form *